



Your **Member Account**.

Each member who has provided an email address will have a **Member Account** which is linked to their **Membership**.

Your **Member Account** is identified by the email address which you provided to WFP. This is the address to which official WFP emails are addressed.

An Individual Membership will have only one **Member Account**;
A Household Membership will have only one **Member Account** if only one email address has been provided; if additional members have provided separate email addresses then each will have their own **Member Account**, each linked to their Household Membership.

Your **Member Account** will allow you to renew your membership, edit your contact details, and request a new badge. Through your Member Account you will be able to access documents not available to non-members.

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Your **Member Account** is accessed from our website www.actwfp.org.au from the menu bar [Home](#) [Our Walks](#) [Memberships](#) [Members](#) [Photo Gallery](#) [Documents](#) [External Links](#) [Contact Us](#) on the **Members** page, or directly at www.actwfp.org.au/account :

Create Account

Please create an account with us before submitting your ACTWFP Membership application.

If you've had, or currently have, an ACTWFP membership, and you've supplied us with your email address, we've created an account for you already. In this case, you can log in using the link below and use the "Forgot password" link to reset your password.

<p>First Name * <input type="text"/></p> <p>Surname * <input type="text"/></p> <p>Email * <input type="text"/></p> <p>Password * <input type="password"/></p> <p>Confirm Password * <input type="password"/></p> <p>Mobile <input type="text"/></p> <p>Create My Account</p>	<p>Already a member?</p> <p>Log in to your account.</p> <p>Email <input type="text"/></p> <p>Password <input type="password"/></p> <p><input type="checkbox"/> Remember me next time?</p> <p>Log in I've lost my password</p>
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Or via the **Memberships** page (click on the [Create Account or Login](#) button):

Memberships

MEMBERSHIP FEES

ALL MEMBERSHIPS EXPIRE ON 30 JUNE unless applied for or renewed on-or-after 1 May.

1 May to 30 June of the next year

	Printed & posted newsletter	Download-only newsletter
Individual membership	\$35	\$25
Household membership	\$50	\$40

1 December to 30 June of the next year

	Printed & posted newsletter	Download-only newsletter
Individual membership	\$17.50	\$12.50
Household membership	\$25	\$20

Create an Account or Login

New members must first create an account to apply for a membership.

Current members can log in to their account to renew memberships.

[Create Account or Login](#)

If you have lost or forgotten your password – existing members
On the Create Account page use the **Already a Member?** Box click on the [I've lost my password](#) link:

Create Account

Please create an account with us before submitting your ACTWFP Membership application.

If you've had, or currently have, an ACTWFP membership, and you've supplied us with your email address, we've created an account for you already. In this case, you can log in using the link below and use the "Forgot password" link to reset your password.

First Name * Surname *

Email *

Password *

Confirm Password *

Mobile

Create My Account

Already a member?

Log in to your account.

Email

Password

Remember me next time?

Log in [I've lost my password](#)

and you will see a new screen:

Reset Password

Enter your e-mail address and we will send you a link with which you can reset your password.

Please allow time for your password reset email to arrive. You may need to check your Spam/Junk folders for this email which will be titled "Your password reset link".

Email

Send me the link

Type in the email address you have provided previously (it is the address to which is addressed the official WFP emails) and click the **Send me the link** button and you will see a new screen:

Create an Account'."/>

Reset Link Sent

Thank you! A reset link has been sent to ' (the email address, provided an account exists for this email address. you entered)

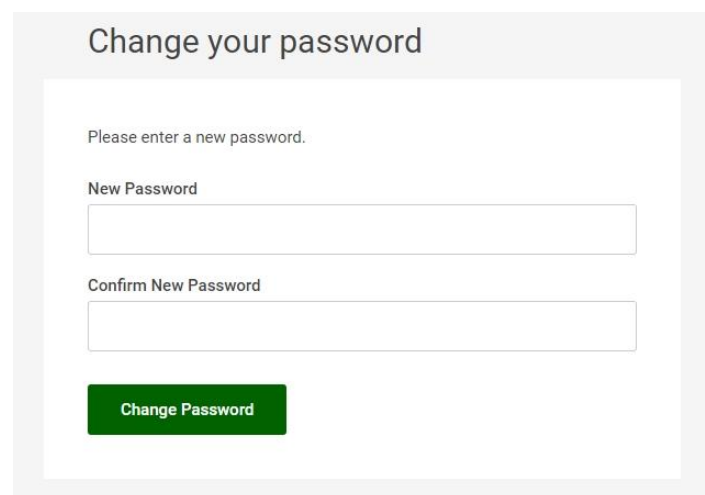
If no account exists you will need to [Create an Account](#).

If our membership system matches the email address entered with an email address previously recorded **you will receive at that email address a message** with the Subject: “Your password reset link” and, in the body of the email will be a [password rest link](#) which you must click.

You may need to wait a few minutes for the email containing your reset link.

If you enter an email address not recognised by our membership system then you will not get an email.

If your email address is matched then your web-browser will now display:



The screenshot shows a web form titled "Change your password". Below the title, there is a prompt: "Please enter a new password." The form contains two text input fields. The first field is labeled "New Password" and the second is labeled "Confirm New Password". Below these fields is a green button with the text "Change Password".

Type your password into both fields and click the **Change Password** button.

You should now be taken directly to **Edit Profile**.

Edit Profile

Hello, (your first-name)

[Edit Profile](#) [Membership](#) [Members Only Area](#)

Edit Profile

First Name *

Surname *

Email *

Mobile

[CHANGE PASSWORD](#)

Request a new badge

Your Membership

Active

Address

Newsletter Format

Members

Here you can edit your name, email address and mobile-phone number, and request a new badge.

Request a new badge


If you tick the “Request a new badge” box the screen expands below:

Request a new badge

Name on Badge *

(your first-name, editable)

Badge Design *

 [Change design](#)

An email will be sent to our badge maker when you request a new badge.

[Send Request](#)

It shows the last-ordered badge design, though you can select another design by clicking the “Change Design” button so that a window will pop-up showing all the badge designs. Click on whichever design you want.



To close the badge design window click on a badge, or click on the “X” in the top-right corner, or press the “Esc” key on your keyboard.

Note: you can order a badge for other members of your membership through the **Membership** tab of your Member Account (see next page):

Your Membership

Active Reference: M3 XXXX

Renew Membership

Membership Type	(Individual or Household membership)
Expires	(membership expiry date)
Cost	(membership fee paid)
Newsletter Format	(newsletter delivery format selected)
Address	(postal address for newsletter and badge)
Telephone	(telephone number) (each member can provide their own mobile-phone number in the Member Details section)

[Update Address or Phone Details](#)

Member Details

(name of Member 1) [DETAILS](#) ▾

(name of Member 2) [DETAILS](#) ▾

Click on **DETAILS** in the box on the right for the member requesting a badge, when you tick the “Request a new badge” box the window expands downwards:

[Your Account](#) [Membership](#) [Members Only Area](#)

Your Membership

Active Reference: M35243 **Renew Membership**

Membership Type	Household Membership
Expires	30/06/2023
Cost	(membership fee you paid)
Newsletter Format	(selected newsletter delivery)
Address	(your postal address, used for badges and newsletters)

[Update Address or Phone Details](#)

Member Details

(first-name of Member 1) [DETAILS](#) ▾

(first-name of Member 2) [DETAILS](#) ▾

Mobile


(mobile-phone number of Member 2)

Request a new badge

Name on Badge *

(preferred first-name of Member 2)

Badge Design *

 [Change design](#)

An email will be sent to our badge maker when you request a new badge.

Update [Cancel](#)

Membership section of Member Account

Here you may edit your contact details, renew your membership, and edit mobile-phone numbers and order a new badge for other members of your membership.

Hello (your first-name)

[Edit Profile](#) [Membership](#) [Members Only Area](#)

Your Membership

Active Reference: M3 XXXX [Renew Membership](#)

Membership Type	(Individual or Household membership)	Member Details
Expires	(membership expiry date)	(name of Member 1) DETAILS
Cost	(membership fee paid)	(name of Member 2) DETAILS
Newsletter Format	(newsletter delivery format selected)	
Address	(postal address for newsletter and badge)	
Telephone	(telephone number) (each member can provide their own mobile-phone number in the Member Details section)	

[Update Address or Phone Details](#)

Note: because fees depend on the type of delivery of *The Capital Wanderer* newsletter, you cannot change the type of delivery, except when you renew your membership.

Click on “**DETAILS**” in the box on the right for the member whose phone number you want to update (see next page):

Hello (your first-name)

[Your Account](#) [Membership](#) [Members Only Area](#)

Your Membership

Active

Reference:

[Renew Membership](#)

Membership Type	Household Membership
Expires	30/06/2023
Cost	(membership fee paid)
Newsletter Format	(newsletter delivery selected)
Address	(postal address, for newsletter and badge delivery)
Telephone	(phone number, mobile-phone number preferred)

[Update Address or Phone Details](#)

Member Details

(first-name of Member 1)

[DETAILS](#) ▾

(first-name of Member 2)

[DETAILS](#) ▲

Mobile

(mobile-phone number of Member 2, if provided)

Request a new badge

[Update](#)

[Cancel](#)

Click the link to [Update Details](#) or [Request Badge](#) (you cannot change the email address as that is that member's Member Account identifier):

Member Details

(member 1 first-name surname)

[DETAILS](#) ▲

Mobile

(mobile-phone number)

Request a new badge

[Update](#)

[Cancel](#)

(member 2 first-name surname)

[DETAILS](#) ▾

Renew your membership

Hello (your first-name)

[Edit Profile](#) [Membership](#) [Members Only Area](#)

Your Membership

Active Reference: M3 XXXX

[Renew Membership](#)

Membership Type	(Individual or Household membership)	Member Details
Expires	(membership expiry date)	(name of Member 1) DETAILS
Cost	(membership fee paid)	(name of Member 2) DETAILS
Newsletter Format	(newsletter delivery format selected)	
Address	(postal address for newsletter and badge)	
Telephone	(telephone number)	(each member can provide their own mobile-phone number in the Member Details section)

[Update Address or Phone Details](#)

Click on the [Renew Membership](#) button:

Your membership record should be pre-filled with data from the last time you submitted a membership.

Hello (your first-name)

[Your Account](#) [Membership](#) [Members Only Area](#)

Renew Membership

Choose a Membership Type *

Household Membership

Select your newsletter delivery method.
A fee discount applies for PDF download.
All Members will receive an email with links to download the newsletter and walks program in week-by-week format.

Newsletter format *

Download PDF file

Print and post

Membership Fee

\$20.00

for membership until **30 June 2022**

Member Details

Enter each member separately. Use [Add Another Member](#) button for additional members.

If multiple members share an email address, please enter the address for a single member only.

Edit any fields required and click the green **Submit** button at the bottom. The green Submit button will change to grey; if it doesn't then it means that there is a Required field which you have not filled or selected, or, less likely, that the system did not recognise your press of the Submit button.

The Membership Fee displayed will depend upon the date you have opened this window, the type of membership (Household or Individual) and the type of delivery (electronic download or printed-and-posted) you have selected.

Details about WFP Membership Fees can be found here:

www.actwfp.org.au/memberships

You cannot renew an active membership until the start of the next membership-year, which is 1st May:



Members » Membership

Hello (your first-name) [Log out →](#)

[Your Account](#) [Membership](#) [Members Only Area](#)

Membership

Your current membership expires on 30th June 2022. Please wait until after 1st May to renew.

[Back to membership details](#)

Change password if you are already able to log in

If you are able to login to your Member Account but want to change the password, this is easily done by logging in and clicking **CHANGE PASSWORD**

The screenshot shows the 'Your Account' page. At the top, it says 'Hello (your first-name)' with a 'Log out' link. Below that are navigation tabs: 'Your Account', 'Membership', and 'Members Only Area'. The main heading is 'Your Account' with a sub-heading 'You can update your personal information below.' There are four input fields: 'First Name *' (placeholder: '(your first-name)'), 'Surname *' (placeholder: '(your surname)'), 'Email *' (placeholder: '(your email address)'), and 'Mobile' (placeholder: '(your mobile-phone number)'). A green 'Save' button is below the fields. A 'CHANGE PASSWORD' link is circled in red. To the right, there is a 'Your Membership' section with a green 'Active' button and three rows of information: 'Address (your postal address)', 'Newsletter Format (download or paper)', and 'Members (names of members of your membership)'. At the bottom left, there is a checkbox labeled 'Request a new badge'.

the box expands and you should enter your old password, new password and confirm new password.

The screenshot shows the 'Your Account' page with the password change form expanded. At the top, it says 'Hello Member'. Below that are navigation tabs: 'Your Account' and 'Membership'. The main heading is 'Your Account' with a sub-heading 'You can update your personal information below.' There are four input fields: 'First Name *', 'Surname *', 'Email *' (containing 'members'), and 'Mobile'. Below the 'Email *' field is a green 'CHANGE PASSWORD' link. Below that are three password fields: 'Current Password', 'New Password', and 'Confirm Password'. At the bottom, there is a green 'Save' button.

Members Only Area

Members » Members Only Area

Hello (Your first name)

[Edit Profile](#)

[Membership](#)

[Members Only Area](#)

Content for members-only area.

[**Newsletters \(subfolder\)**](#)

[**Week-by-Week walk programs \(subfolder\)**](#)

[**Committee Meeting Minutes \(subfolder\)**](#)

[**AGM Minutes \(subfolder\)**](#)

[**Annual Financial Reports \(subfolder\)**](#)

[**Committee Decisions \(subfolder\)**](#)

Here you will find links to download document files not available to non-members. The main use for members will be to access newsletters and week-by-week program PDF files.

All newsletters since ACT Walking for Pleasure started are available as PDF files.